



# Student Device Responsibilities

## Expectations for Use

Student devices are to be used for educational purposes. Devices allow students to access tools and resources not found in traditional offline educational materials. Having a device 24/7 expands the opportunity for students to use those educational tools and resources anytime, anywhere.

## Ownership

The device, power supply and case are the property of Bloomington Public Schools. As much as possible students will use the same device from year to year. Take care of these items so they continue to work well and report any damage or issues to the media center.

## Timeline

Students have 24/7 access to the device for the entire school year, including weekends and breaks unless directed otherwise. Students will turn in devices for the summer at the end of the year.

## Repair/Replacement

Report problems with the device to your teacher or media center immediately. District technicians do maintenance and repairs. Like textbooks, damage caused by misuse or abuse of the device is the responsibility of the student and family.

By signing below, I acknowledge that:

- I have read the above expectations.
- I know I am expected to abide by the Bloomington School District's Acceptable Use and Safety policy (policy 524) which extends to use at school and home.
- I know failure to follow the guidelines may result in disciplinary action.

Student Name \_\_\_\_\_

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent or Guardian Name \_\_\_\_\_

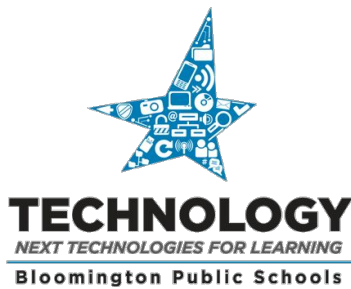
Parent or Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

For more specific information, visit [www.bloomingtonschools.info/NTLinfo](http://www.bloomingtonschools.info/NTLinfo)

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Do you have internet access at home that a mobile device can connect to?

- Yes - wireless
- Yes - wired only
- No - We don't have internet at home that will work with a student device



## Student Device Information

### Device & Tools

One part of the Next Technologies for Learning plan is to provide a device for use during and beyond the school day. The goal is to connect students and teachers with additional learning resources and tools. The learning tools students use include:

#### ISD271.org

This is a Google Apps for Education account. It is like a personal Google Account except permissions for tools are managed by the district, do not include any advertising, and district staff can check account activity as needed. This core suite of tools includes:

- *Mail* - An email account for communicating with teachers, students, and others about school related work
- *Drive* - Online file storage as well as online collaborative document, presentation, drawing, and spreadsheet creation
- *Calendar* - An online calendar tool
- *Sites* - A collaborative website creation tool
- Other Google connected services and tools like EasyBib, Brain Pop, and more



#### Moodle

This online space is a Learning Management System (LMS) for coursework. Many teachers use this as a place to organize class resources and for students to interact. Some features of Moodle are:

- materials organized in a single space
- flexibility for teachers to guide individual students or groups to differing resources or activities
- resources like links, documents, Google documents, audio files, and videos
- activities like discussions, assessments, and collaborative glossaries



#### HUB

The Hub is an online tool for students, parents, and teachers. Each parent or guardian and student has an account. Features of the HUB include:

- an interactive calendar and news feed with school and classroom news
- attendance, grade, and past test summaries
- information for students including locker combination, district password, and more



## Responsible Use

Student devices are owned by Bloomington Public Schools and loaned to students as a tool for learning. Students are expected to use the device and school accounts for school appropriate uses as indicated by Policy 524: Acceptable Use and Safety Policy of the District Network System. To view that policy in its entirety, go to [www.bloomingtonschools.info/aup](http://www.bloomingtonschools.info/aup).

### Internet Use Guidelines

Access to the Internet is a privilege, not a right. You may use it to locate, use, and exchange information. In doing so, you are expected to abide by the following guidelines. Violations of these guidelines will result in disciplinary action and possible loss of access privileges.


- Use the Internet for educational purposes related to school or classroom activities.
- Respect current school policies and behavior standards.
- Be polite and use appropriate language.
- Respect the rights of others.
- Abide by current copyright laws and statutes. Acknowledge your sources of information and graphics.
- Accurately represent yourself, but don't reveal your personal address or phone number or anyone else's.
- Note that e-mail is not private. People who manage the system have access to electronic documents and website history.
- Respect the network. Use Internet time and limited resources wisely.
- Respect system security.
- Use of Moodle, Google Apps for Edu, the Hub, Wikis, Blogs, and other Internet interactive applications will be treated as classroom space.
- Civil and criminal liability may be incurred by the user in the event of unauthorized use. Refer to Board Regulation 524 section I.

### Filter

Internet traffic on school devices is filtered similarly whether on a home or school network. This filter blocks content in compliance with the Children's Internet Protection Act ([CIPA](#)), including content that is obscene, pornographic, or harmful to minors. No filter is perfect. Like to at school, the best "filter" is a combination of supervision and teaching students to make good decisions about what they access and distribute online.

### Family Involvement and Monitoring

Families can help students learn responsible use by:

- helping students learn the difference between professional and personal use
- monitoring use and activity of the student device
- agreeing on guidelines for home use
- establishing a routine for charging. Some parents choose to charge devices in their bedroom to make sure that it is off and out of use for the night.
- checking the internet history. (on the Chromebook go to  then History)

More info and tips for families at [www.bloomingtonschools.info/NTLparents](http://www.bloomingtonschools.info/NTLparents).

### Internet Outside of School

For families who currently don't have access to the Internet at home there are several options, including:

- [EveryoneOn.org/Bloomington](http://EveryoneOn.org/Bloomington): A non-profit that connects families with no and low-cost (\$10/month) internet options for their home.
- **Wifi Hotspots**: Media Centers have a limited number of cellular hotspots for check out. Hotspots create a filtered network wherever it can get a cellular signal.
- **School Media Centers**: Schools have extended hours before and after school when students can use the school network.
- **Community Resources**: Public libraries and many local business and organizations have free and open wifi.

Learn about internet access options at [www.bloomingtonschools.info/NTLinternet](http://www.bloomingtonschools.info/NTLinternet).

## Taking Care of Student Devices

Students are expected to care for devices as they would any other school property in their care. Some guidelines for care include:

- Carry it in a case
- Bring it fully charged each day
- Report any damage or issues to the media center immediately
- Keep it dry and don't eat or drink near the device. If it gets wet turn it off immediately and report it to the media center.

If the student device is damaged, lost, or stolen:

Problem	Examples	Action Required by Student
<b>Level 1 Damage:</b> Doesn't impact the performance - still usable Fee: None	dinged corner cracked screen in corner scratches dents	Report to school at turn in or when starts to interfere with performance.
<b>Level 2 Damage:</b> Affects performance of the device Fee: \$25	cracked screen power supply damaged or lost	Report to school immediately.
<b>Level 3 Damage:</b> Totalled or Lost Fee: \$50	device is lost or damaged beyond repair as determined by district tech	Report to school immediately.
<b>Lost Case</b> Fee: \$15	The case is lost or damaged beyond use.	Report to school immediately.
<b>Vandalism</b> Fee: full cost of repair or replacement	intentional damage	School may file a police report.
<b>Theft</b> Fee: \$0		At school, report to media center & police liaison officer.  Outside of school, file a police report immediately.