

**MINUTES OF THE REGULAR MEETING OF THE SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT 271
Bloomington, Minnesota**

November 9, 2015

- I. ROLL CALL Pursuant to due call and notice thereof, and there being a quorum present, the School Board of Independent School District 271, was called to order by Chair Maureen Bartolotta at 7:00 p.m. on November 9, 2015, in the Arlene Bush Board Room at the Educational Services Center, 1350 West 106th Street, Bloomington, Minnesota.
- Members Present Maureen Bartolotta, Chair; Ric Oliva, Vice Chair; Nelly Korman, Clerk; Tom Bennett, Treasurer; Dick Bergstrom, Jim Sorum and Dawn Steigauf.
- Administration Present Les Fujitake, Eric Melbye, Rod Zivkovich, Mary Burroughs, Andy Kubas, Dave Heistad and Rick Kaufman.
- Attorney Present David Holman.
- II. PLEDGE OF ALLEGIANCE Recited.
- III. APPROVAL OF THE AGENDA Ric Oliva moved, Tom Bennett seconded, approval of the agenda. Motion carried unanimously.
- IV. CANVASS OF SCHOOL BOARD ELECTION Dick Bergstrom moved, Tom Bennett seconded, that the School Board of Independent School District 271 has canvassed the November 3, 2015, election returns, therefore, be it RESOLVED, that the School Board hereby declares the following candidates elected to four year terms, beginning January 4, 2016: Maureen Bartolotta, Dick Bergstrom and Nelly Korman.

And Clerk of said Board is instructed to so notify the candidates according to law.

VOTE RECAP

Maureen Bartolotta	3,686
Dick Bergstrom	3,506
Nelly Korman	4,052
Michael Poke	1,749
Nicole Robinson	1,772
Paige Rohman	2,359
Carmelisa Scott	936
Write Ins	106
Undervotes	5,546
Overvotes	27

Motion carried unanimously.

- V. RECOGNITION OF STUDENTS/STAFF/PUBLIC
- American Education Week Proclamation
- Chemical Health Week Proclamation
- VI. PART A
1. *Board Business Minutes*
- Personnel Items
2. *Field Trip Approval*
3. *Grants*
4. *Contracts/Agreements*
- MOU MN Valley National Wildlife Refuge/ Poplar Bridge
- Ric Oliva moved, Dawn Steigauf seconded, that the School Board of Independent School District 271 approves the attached proclamation (on file) proclaiming November 16-20, 2015, as American Education Week in the Bloomington Public Schools. Motion carried unanimously.
- Eric Melbye, Assistant Superintendent, accepted the proclamation and highlighted American Education Week. He emphasized the importance of education in the community and serves as evidence of the appreciation for everyone who works with and for the Bloomington Public Schools.
- Tom Bennett moved, Dick Bergstrom seconded, that the School Board of Independent School District 271 proclaims the week of November 16-20, 2015, as Chemical Health Week in Bloomington Public Schools. Motion carried unanimously.
- Andy Kubas, Executive Director of Learning Supports, accepted the proclamation. The School Board of Independent School District 271 recognizes that the color RED has been chosen to represent individual and community commitment efforts to reduce alcohol and other drug abuse in our community and encourages its students, staff and families to participate in drug prevention education activities, making a visible statement that we are strongly committed to a drug-free community. Mr. Kubas emphasized that these efforts are ongoing throughout the year, particularly during time around Prom and Graduation.
- a. Minutes of the Regular Meeting of the School Board on October 26, 2015.
- b. Licensed Personnel: Leave of Absence, Employments, Changes of Status. Classified Personnel: Retirement, Resignations, Employments, Changes of Status.
- RESOLVED, that the School Board of Independent School District 271 approves field trips per the attached list (on file).
- RESOLVED, that the School Board of Independent School District 271 accepts grants totaling \$21,000 from the Bloomington Crime Prevention Association (BCPA) for school district violence prevention activities during the 2015-2016 calendar year.
- a. RESOLVED, that the School Board of Independent School District 271 approves the Memorandum of Understanding between the United States Fish and Wildlife Service for the Minnesota Valley National Wildlife Refuge and Independent School District 271 for Poplar Bridge Elementary School. The term of the Memorandum of Understanding shall begin on the date signed and remain in effect for three years from that date (November 9, 2015 through November 9, 2018).

- Blackboard Connect b. RESOLVED, that the School Board of Independent School District 271 approves the renewal of the Services Agreement with Blackboard Connect, Inc. The Service Fee is \$25,055 (\$2.50/student) and an annual support charge of \$1,000 for a total of \$26,055 for the one-year renewal agreement. The renewal agreement is effective upon approval by the School Board.
- Hennepin County
Research Agreement
Addendum c. RESOLVED, that the School Board of Independent School District 271 approves a revised addendum to the research agreement with Hennepin County, which was approved by the School Board on September 28, 2015. The original agreement was approved on August 10, 2015.

Ric Oliva moved, Dick Bergstrom seconded, to approve Part A Items in accordance with all of the written material submitted to the School Board. Motion carried unanimously.

VII. PART B
Graduation 2016

Dick Bergstrom moved, Nelly Korman seconded, that the School Board of Independent School District 271 establishes graduation exercises for the 2015-2016 school year on the following dates: Jefferson High school, Wednesday, June 1, 2016, at 7:00 p.m. and Kennedy High School, Thursday, June 2, 2015, at 7:00 p.m. Furthermore, the School Board of Independent School District 271 establishes the location for the 2015-2016 graduation exercises as Mariucci Arena at the University of Minnesota and approves the facility use agreement with the Regents of the University of Minnesota for the aforementioned dates. Motion carried unanimously.

The Assistant Superintendent and administrators at Jefferson and Kennedy High Schools recommended the aforementioned dates and venue for graduation exercises 2016.

WBWF
Annual Report
2014-2015

Nelly Korman moved, Dawn Steigauf seconded, that the School Board of Independent School District 271 accepts the World's Best Workforce Annual Report for the 2014-2015 school year. Motion carried unanimously.

Rick Kaufman, Executive Director of Community Relations, and Dr. Dave Heistad, Executive Director of Research, Evaluation and Assessment, presented the World's Best Workforce Annual Report for 2014-2015. Each year, the District publishes an annual report detailing the accomplishments of the District for the previous school year. State law mandates many of the items contained in the report. The state-required World's Best Workforce goals are tied into the District's existing Pathways to Graduation framework. The World's Best Workforce Annual Report facts and figures are in the format of our community newsletter, *School Pages*, so that more residents have an opportunity to learn and share in the successes and challenging work we embark on each day. This is important because we believe very strongly that working together—teachers, administrators, support staff, parents, business leaders and community residents—will help us to achieve something special. The Pathways Advisory Committee reviewed and approved the curriculum content that appears in the publication. Dr. Heistad responded to questions related to student achievement and he will provide more detailed information to the School Board at an upcoming study session. School districts report to the Minnesota Department of Education using a specified template regarding the five goals.

The 2014-2015 World's Best Workforce Annual Report will be produced as an online publication for the seventh consecutive year. A link to the report will be provided on the District's website and each individual school home page.

Policy 408

Tom Bennett moved, Dick Bergstrom seconded, that the School Board of Independent School District 271 approves revised Policy 408, Subpoena of a School District Employee. Motion carried unanimously.

The purpose of Policy 408 is to protect the privacy rights of school district employees and students under both state and federal law when requested to testify or provide educational records for a judicial or administrative proceeding. This policy is not mandatory according to the Minnesota School Boards Association (MSBA). On October 22, 2015, the School Board Policy Committee reviewed draft revisions to Policy 408 prepared and presented by Administration. The committee discussed the draft revisions and made additional agreed upon edits. With the adoption of the revised policy, the current accompanying regulation is deleted.

Policy 808

Dawn Steigauf moved, Dick Bergstrom seconded, that the School Board of Independent School District 271 approves revised Policy 808, District Crisis Management Policy. Motion carried unanimously.

The purpose of Policy 808 is to provide guidelines for a comprehensive district-wide Emergency Operations and Recovery Plan (EORP) and building-level safety plans regarding crisis intervention, prevention, management, response and recovery. This policy is mandatory according to the Minnesota School Boards Association (MSBA). On October 22, 2015, the School Board Policy Committee reviewed draft revisions to Policy 808 prepared and presented by Administration. The committee discussed the draft revisions and made an additional agreed upon edit. There is no accompanying regulation for this policy.

Policy 413

Ric Oliva moved, Dick Bergstrom seconded, that the School Board of Independent School District 271 approves revised Policy 413, Harassment and Violence. Motion carried unanimously.

The purpose of Policy 413 is to maintain a learning and working environment free from harassment and violence on the basis of race, color, creed, religion, national origin, sex, age, marital status, familial status, status with regard to public assistance, sexual orientation, or disability. This policy is mandatory and follows the Minnesota School Boards Association model and should be updated annually to reflect changing Federal and State laws. On October 22, 2015, the School Board Policy Committee reviewed draft revisions to Policy 413 prepared and presented by Administration. The committee discussed the draft revisions and made an edit. The accompanying revised regulation is presented for information.

Policy 426

Dick Bergstrom moved, Dawn Steigauf seconded, that the School Board of Independent School District 271 approves new Policy 426, Nepotism in Employment. Motion carried unanimously.

The purpose of Policy 426 is to establish guidelines and to prevent situations where an individual may have or be perceived to have unfair influence over the career development, work assignments, work direction, performance reviews, or compensation of a family member who is also employed by the District. This policy is not mandatory according to the Minnesota School Boards Association (MSBA). On October 22, 2015, the School Board Policy Committee reviewed the draft of new Policy 426 prepared and presented by Administration. The committee discussed the draft and made one edit. There is no accompanying regulation to this policy.

Policy 702.2

Tom Bennett moved, Dick Bergstrom seconded, that the School Board of Independent School District 271 approves revised Policy 702.2, General Public Funds Handling Procedures. Motion carried unanimously.

The purpose of Policy 702.2 is to establish handling procedures for all money received into the District or for District activities. This is not a mandatory policy according to the Minnesota School Boards Association. On October 22, 2015, the School Board Policy Committee reviewed draft revisions to Policy 702.2 prepared and presented by Administration. The committee discussed the draft revisions and made additional agreed upon edits. The accompanying revised regulation is presented for information.

Policy 702.3

Jim Sorum moved, Dawn Steigauf seconded, that the School Board of Independent School District 271 approves revised Policy 702.3, Personal Vehicle Expense. Motion carried unanimously.

The purpose of Policy 702.3 is to provide guidelines for reimbursement for required travel in a personal vehicle on District business. This is not a mandatory policy according to the Minnesota School Boards Association. On October 22, 2015, the School Board Policy Committee reviewed draft revisions to Policy 702.3 prepared and presented by Administration. The committee discussed the draft revisions. No additional edits were made by the committee. The accompanying revised regulation is presented for information.

Policy 707

Dick Bergstrom moved, Tom Bennett seconded, that the School Board of Independent School District 271 approves revised Policy 707, Transportation. Motion carried unanimously.

The purpose of Policy 707 is to provide guidelines for a safe and effective transportation system. This is a mandatory policy according to the Minnesota School Boards Association. On October 22, 2015, the School Board Policy Committee reviewed draft revisions to Policy 707 prepared and presented by Administration. The committee discussed the draft revisions and made additional agreed upon edits. The accompanying revised regulation is presented for information.

Audit Report
2014-2015

Matt Mayer of BerganKDV presented highlights of the independent audit report indicating an unmodified, clean opinion, which is the best opinion that can be provided.

This means that the District's financial statements are fairly presented and materially accurate giving a true picture of the District's finances. Also, a single audit was performed in accordance with OMB Circular A-133— Title I and Child Nutrition that was an Unmodified Opinion. Auditors praised the District for its continued fiscal management that resulted in a 2014-15 general fund audit showing year-end results better than budgeted. The operating general fund finished the 2014-15 school year \$2.4 million to the good. While the 2014-15 general fund budget called for a planned spend-down of the reserve funds by about \$11 million, general fund revenues were \$1.51 million more than what was budgeted, while total expenditures were \$2.16 million less, resulting in a fund balance spend-down of \$7 million.

Mr. Mayer's presentation to the School Board included general fund budget and actuals, average daily membership and pupil units noting the change in the pupil weighting formula for 2014-2015, general fund sources of revenue and expenditures stating approximately two-thirds of the budget is expended for instruction. Revenue to the District comes from 25% local property taxes, 70% from the State and 5% from other sources. There was increase in revenue due to the funding of all-day Kindergarten. He also highlighted the general fund operation and the financial position, unrestricted fund balance as a percentage of unrestricted expenditures, long-term debt, tax levies, tax capacity rate, referendum tax rate and referendum market value, the food service fund and the community service fund.

Committed Funds

Dick Bergstrom moved, Tom Bennett seconded, that the School Board of Independent School District 271 approves committed funds in the areas specified as follows:

Committed Funds:

1. \$182,030 for Third Party Medical Assistance.
2. \$66,055 for Wellness Dollars.
3. \$89,633 for Band Uniform and Instrument Replacement.
4. \$4,279,405 for Operating Referendum.
5. \$1,000,000 for Transportation Building.
6. \$1,000,000 for Transportation Bus Purchase.
7. \$3,793,360 for Transportation.
8. \$2,461,627 for Severance Insurance.
9. \$95,976 for Athletics and Activities.
10. \$262,769 for Staff Development.
11. \$82,600 for Q Comp

Motion carried unanimously.

Assigned Funds

Tom Bennett moved, Dick Bergstrom seconded, that the School Board of Independent School District 271 approves assigned funds for site controlled fee and/or donation accounts in the amount of \$696,908. Motion carried unanimously.

In prior years, the District's financial statement classified this amount as deferred income. During the final review of this year's audit, the auditors required the District to reclassify these funds from deferred income to assigned funds. This change has no impact on the District's financial condition.

Acceptance of
Audit Report
2014-2015

Jim Sorum moved, Ric Oliva seconded, that the School Board of Independent School District 271 accepts the Auditor's Reports from BerganKDV, Ltd., which includes Audited Financial Statements, Audited Financial Statements of the Student Activity Accounts and accompanying Communication Letters for Fiscal Year Ended June 30, 2015. Motion Carried unanimously.

BerganKDV, Ltd. has completed a general financial audit for 2014-2015 conforming to State and Federal guidelines.

Televising Board
Study Sessions

The School Board revisited the topic of televising study sessions. Upon conclusion of the discussion, Dick Bergstrom moved, Jim Sorum seconded, to continue keeping cameras off for School Board study sessions for a period of one year. On roll call vote, Jim Sorum, Ric Oliva, Maureen Bartolotta and Dick Bergstrom voted in favor of the resolution. Dawn Steigauf, Nelly Korman and Tom Bennett voted against. Motion carried 4-3.

VIII. BOARD MEMBER REPORTS

School Board members reported on meetings and activities they attended. Jim Sorum visited Bridging and highlighted Oasis for Youth, Kennedy High School music programs, the upcoming Veteran's Day appreciation breakfast at Civic Plaza on November 10, and flag raising ceremonies at our schools on Veterans Day. Dick Bergstrom highlighted the meeting of the Board's Youth Advisory Council (YAC), attended a half-day work session at District 917 that included self-insurance discussion, attended the Future Leaders Conference hosted by the Chamber—students from Jefferson and Kennedy, and attended the Lights on After School event at Washburn. Dawn Steigauf attended a parade at Hillcrest and a teacher negotiations session. Ric Oliva attended the PTSA Council meeting at which there was a technology presentation and discussion of weather and safety planning, and he highlighted the YAC meeting with middle school representatives and plans for the School Board to follow up with high school and middle school representatives by attending Student Council or student led meetings. Nelly Korman reported that the AMSD Legislative Committee is working on its legislative platform for the 2016 session and that the School Board's Legislative Committee soon will be meeting to discuss plans for the upcoming session. Maureen Bartolotta attended the Jefferson recognition breakfast for National Merit and AP scholars and a meeting of Bloomington United for Youth.

Maureen Bartolotta, Dick Bergstrom and Nelly Korman thanked the voters for their reelection to another four-year term on the School Board.

IX. SUPERINTENDENT'S REPORT

Superintendent Fujitake indicated that John Weisser and his team are scheduled to provide a Technology progress report to the School Board at the November 23 Study Session.

The report includes a Poster Session that involves student demonstrations. So it doesn't get too late for students at a regularly scheduled Study Session, which is held after a School Board meeting, Administration suggests the report be scheduled for 6 p.m. on Monday, December 14. So moved by Dick Bergstrom, seconded by Ric Oliva. Motion carried unanimously.

Wednesday, November 11, is Veterans Day. In honor of Veterans Day, there will be flag raising ceremonies at our schools. The ceremonies will be conducted by three teams from the Bloomington based Minnesota Army National Guard—Soldiers from the 334th Brigade Engineer Battalion.

Superintendent Fujitake expressed appreciation to veterans who have served our country in the past and to those men and women who are currently serving.

X. OTHER

None.

XI. ADJOURNMENT

There being no further business to come before the School Board, the meeting was adjourned at 9:00 p.m.

Nelly Korman, Clerk