

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
INDEPENDENT SCHOOL DISTRICT 271
Bloomington, Minnesota**

June 25, 2012

- I. ROLL CALL Pursuant to due call and notice thereof, and there being a quorum present, the Board of Education of Independent School District 271, was called to order by Chair Melissa Halvorson Wiklund at 7:00 p.m. on June 25, 2012, in the Community Room at the Educational Services Center, 1350 West 106th Street, Bloomington, Minnesota.
- Members Present Melissa Halvorson Wiklund, Chair; Tim Culver, Clerk; Arlene Bush, Treasurer; Maureen Bartolotta, Dick Bergstrom and Nelly Korman.
- Member Absent Mark Hibbs, Vice Chair.
- Administration Present Les Fujitake, Rod Zivkovich, Bruce Pappas, Eric Melbye, Tom Holton, and Rick Kaufman.
- Attorney Present David Holman.
(There are no abstentions unless otherwise stated.)
- Closed Session Report Chair Melissa Halvorson Wiklund reported that prior to the regular School Board meeting this evening, the Board met in Closed Session for the purpose of negotiations discussion.
- II. PLEDGE OF ALLEGIANCE Recited.
- III. APPROVAL OF THE AGENDA Maureen Bartolotta moved, Arlene Bush seconded, to approve the agenda. Motion carried unanimously.
- IV. RECOGNITIONS The School Board recognized and presented certificates of achievement to Jefferson students who participated in state tournaments. Brian Fell, Jefferson Activities Director, highlighted their accomplishments:
- Michael Murray, 5th place, Alpine Ski
Jan Ketterson – 4th Place, Nordic Ski
Matt Rosen – 4th Place, Track–800 Meter Run
Matt McNutt and Tim Larson – 3rd Place, Tennis Doubles
- The Jefferson Competition Cheer Team placed 2nd in State and 9th in National competition. The team captains are Sydney Crawford, Basia Drilling, Abby Nutting and Genna Vacanti. The coach is Kelly Gerleve.

V. PART A

1. *Board Business*

Minutes

a. Minutes of the Regular Meeting of the School Board on June 11, 2012.

Personnel Items

b. Licensed Personnel: Resignations, Leave of Absence, Employments, Changes of Status. Independent Personnel: Employment. Classified Personnel: Resignations.

Non-Resident

Student Agreements

c. Non-Resident Student Attendance Agreements 2011-2012: Students entering Bloomington total 6 and students leaving total 10. For 2012-2013: students entering Bloomington total 15.

2. *Field Trip Approval*

RESOLVED, that the School Board of Independent School District 271 approves field trips per the attached list (on file).

3. *Grants*

MDE Amendment/

SHAPE/EL Civics

RESOLVED, that the School Board of Independent School District 271 accepts an amended grant award from the Minnesota Department of Education. SHAPE was awarded an amended EL/Civics grant totaling \$160,000. The grant period has been extended to June 30, 2013.

4. *Contracts/Agreements*

Hennepin County/

Family Center

RESOLVED, that the School Board of Independent School District 271 approves the agreement with Hennepin County for Family Education services to be provided by Independent School District 271 through its Early Childhood Family Center. The term of this agreement is June 25, 2012, through June 1, 2013.

5. *Finance*

Workers Comp

a. RESOLVED, that the School Board of Independent School District 271 approves the vendors and rates for District workers compensation for the 12-month period from July 1, 2012 to June 30, 2013, per the attached Memo.

1. SFM Insurance Group – Workers Compensation Insurance Policy

2. Markel Insurance Company – Blanket Accident Policy - Special Risk for Registered Volunteer Workers

3. Kraus-Anderson Insurance – COMPTROL Workers Compensation Claims Management and Loss Prevention Program

FURTHER BE IT RESOLVED, that the School Board of Independent School District No. 271, per its organization meeting of January 3, 2012, authorizes the Superintendent, or his designee, to execute documents within the authorized budget as appropriate to the daily operations of the school district.

Gifts and Donations

b. RESOLVED, that the School Board of Independent School District 271 accepts gifts and donations, as indicated in the background, in the amount of \$22,906.00.

Finance Reports

c. Statement of Revenues and Statement of Expenditures for the month ended April 30, 2012.

Receipts &

Disbursements

c. Receipts and Disbursements as submitted.

Tim Culver moved, Maureen Bartolotta seconded, to approve Part A items in accordance with all of the written material submitted to the School Board. Motion carried unanimously.

VI. PART B

Clerical Contract
2011-2013

Maureen Bartolotta moved, Dick Bergstrom seconded, that the School Board of Independent School District 271 approves and ratifies the 2011-2013 Master Contract between Independent School District 271 – Bloomington, Minnesota, and the Association of Bloomington Clerical. Motion carried unanimously.

The District and the Association of Bloomington Clerical reached a tentative agreement for the 2011-2013 Master Contract on May 31, 2012 and the clerical employees ratified the tentative agreement on June 12, 2012. The agreement includes wage schedule improvements of 1% (including longevity changes) for 2011-2012 and 1% (including longevity changes) for 2012-2013.

Custodians &
Transportation
Contract 2011-2013

Tim Culver moved, Arlene Bush seconded, that the School Board of Independent School District 271 approves and ratifies the 2011-2013 Master Contract between Independent School District 271 – Bloomington, Minnesota, and the Custodial, Maintenance, and Transportation Employees – SEIU Local 284. Motion carried unanimously.

The District and the Custodial, Maintenance, and Transportation Employees – SEIU Local 284 reached a tentative agreement for the 2011-2013 Master Contract on May 29, 2012 and the employees ratified the tentative agreement on June 21, 2012. This agreement includes wage schedule improvements of 1% (including longevity changes) for 2011-2012 and 1% (including longevity changes) for 2012-2013.

Principals Contract
2011-2013

Maureen Bartolotta moved, Tim Culver seconded, that the School Board of Independent School District 271 approves and ratifies the 2011-2013 Master Contract between Independent School District 271 – Bloomington, Minnesota, and the Bloomington Principals Association. Motion carried unanimously.

The District and the Bloomington Principals Association reached a tentative agreement for the 2011-2013 Master Contract on June 5, 2012 and the principals ratified the tentative agreement on June 20, 2012. The agreement includes wage schedule improvements of 1% (including longevity changes) for 2011-2012 and 1% (including longevity changes) for 2012-2013.

Independent Salaried
Employees Plan
Amend 2011-2012

Tim Culver moved, Maureen Bartolotta seconded, that the School Board of Independent School District 271 amends the 2011-2012 Salary and Benefit Plan for Independent Salaried Employees, as follows: Increase the PEG (base) salary for 2011-2012 from \$101,000.00 to \$101,980.00. Motion carried unanimously.

The School Board approved the first 2011-2012 Salary & Benefit Plan for Independent Salaried Employees on September 12, 2011. This Board action amends that Plan, based on the recently approved principal contract. The intention of Administration was to have the same PEG (base) salaries in the principal contract and in this Plan.

Independent Salaried
Employees Plan
2012-2013

Dick Bergstrom moved, Maureen Bartolotta, seconded, that the School Board of Independent School District 271 approves the 2012-2013 Salary and Benefit Plan for Independent Salaried Employees. Pay level multipliers for Community Education employees covered by this Plan will be ninety-five percent (95%) of those listed in Schedule B. Motion carried unanimously.

The School Board approved the first 2011-2012 Salary & Benefit Plan for Independent Salaried Employees on September 12, 2011. This Board action updates the Plan for 2012-2013, based on changes to recently negotiated employee contracts. The agreement includes wage schedule improvements, based on the PEG (base) salary for 2012-2013 of \$103,030.00 contained in the 2012-2013 Bloomington Principals Association Contract, which represents schedule improvements of 1% (including longevity changes) for 2012-2013.

Independent Hourly
Employees
2011-2012 and
2012-2013

Dick Bergstrom moved, Maureen Bartolotta, seconded, that the School Board of Independent School District 271 approves wage improvements of 1% retroactively for 2011-2012 and 1% for 2012-2013 for independent hourly employees not covered by a wage and benefit plan. Motion carried unanimously.

This Board action applies to the fewer than 20 independent hourly employees not covered by wage/salary benefit plans or collective bargaining agreements. The District's practice has been to treat these employees similarly to other employee groups. On March 26, 2012, the Board approved benefits for these employees, so no further action is needed for benefits.

Athletic Event
Workers Wages
2012-2013

Nelly Korman moved, Arlene Bush, seconded, that the School Board of Independent School District 271 approves the attached (on file) wage schedule for athletic event workers, effective July 1, 2012. The schedule reflects a 2.1% increase over 2011-2012. Motion carried unanimously.

The Bloomington Public Schools hires workers to perform various duties at school athletic events. This resolution increases the athletic event worker wages for 2012-2013 at the rate of increase provided in Schedule C in the 2011-2013 teachers' contract, specifically 2.1%. In 2011-2012, event worker wages were frozen (no increase over 2010-2011). These rates have been reviewed by the High School Activities Directors and the Middle School Athletics Coordinator.

Amendment to
2012-2013 Vendors
Rate for District
Group Insurance

Maureen Bartolotta moved, Dick Bergstrom seconded, that the School Board of Independent School District 271 approves the following amendment to the vendors and rates for District group insurance for the 12-month period from July 1, 2012 to June 30, 2013, previously approved by the Board on March 26, 2012.

1. Increase spouse and dependent child life insurance from \$1,000.00 to \$2,000.00 with current carrier: ING.
2. Change definition of dependent child from "to age 19 or age 24 if in school" to "to age 26."

Motion carried unanimously.

Our current life insurance policy through ING provides a \$1,000.00 benefit to employees in the event of the death of spouses or dependent children. The cost of this benefit is approximately \$3,000.00 annually for 1,056 lives. This amendment would double the benefit to \$2,000.00 at a cost of approximately \$6,000.00 annually, an increase in cost of approximately \$3,000.00 annually. This benefit has no adjustment for inflation. The Labor Management Committee researched the cost of funerals and cremation. The goal was to cover at least the cost of cremation and a chapel service. Doubling this benefit meets this goal. The change of definition of dependent child to match the new Federal definition of dependent child for health insurance provides an added benefit to employees at no cost to the District.

Non Renewal of
A Probationary
Teacher

Tim Culver moved, Maureen Bartolotta seconded, that the School Board of Independent School District 271 adopts a resolution relating to the non-renewal of the teaching contract of a probationary teacher.

WHEREAS, Kaari Kohn is a probationary teacher in Independent School District 271, pursuant to Minnesota Statutes 122A.40, that the teaching contract of the above named probationary teacher in Independent School District 271, is hereby terminated at the close of the current 2011-2012 school year, June 30, 2012, and is not renewed for the 2012-2013 school year; and

BE IT RESOLVED FURTHER, that the Clerk of the School Board shall issue written notice to said teacher regarding non-renewal of the teacher's contract as provided by law, and that said notice shall be substantially in the following form:

NOTICE OF TERMINATION

You are hereby notified that at a special meeting of the School Board of Independent School District 271, held June 25, 2012, a resolution was adopted by a majority roll call vote giving action that your teaching contract will not be renewed effective at the end of the school year, June 30, 2012, and is not renewed for the 2012-2013 school year. Said action of the Board is taken pursuant to M.S. 122A.40. You may officially request that the School Board give its reason for the non-renewal of your teaching contract. However, such request must be received within ten (10) days after the receipt of this notice.

On roll call vote, all directors present voted aye.

Agreements
Extending Probationary
Period

Dick Bergstrom moved, Maureen Bartolotta seconded, that the School Board of Independent School District 271 approve the Employment Agreements between the District and probationary teachers, Lisa Schenk and Stephen Johanson, extending their probationary periods. Motion carried unanimously.

Lisa Schenk and Stephen Johanson are currently employed as probationary teachers by the District. Both teachers will complete their probationary periods and acquire continuing contract rights unless non-renewed before July 1, 2012. Both teachers have voluntarily agreed to extend their probationary periods, due to unusual circumstances. Ms. Schenk currently is placed in a Long-Call Reserve position for a teacher on leave. Mr. Johanson was hired as a Middle School Dean one year ago, a teacher on special assignment, and needs to complete Middle School licensure before the District grants him continuing contract. The purpose of the agreements is to extend the probationary periods of both teachers through the 2012-2013 school year, thereby waiving their right to the acquisition of continuing contract rights for that period.

Budget 2012-2013

Dick Bergstrom moved, Tim Culver seconded, that the School Board of Independent School District 271 approves the proposed 2012-2013 revenue and expenditure budgets for all funds. Motion carried unanimously.

There are four major budget areas:

1. Capital and Deferred Maintenance:
Operating Capital, Health and Safety, Alternative Facilities, Construction, Capital Projects (Technology)
2. Debt Service
3. Insurance and Internal Services:
Self Insured Health and Dental, OPEB Trust and Debt, Internal Service
4. Operating Funds:
Food Service, Transportation, Community Services, General Fund

The rationale and justification for the proposed budgets were discussed in detail at the May 29 and June 18 Board Study Sessions.

Addition for
VVE Early
Childhood

Maureen Bartolotta moved, Arlene Bush seconded, that the School Board of Independent School District 271 commits matching funds of \$695,589 for the Early Childhood addition at Valley View Elementary School. Motion carried unanimously.

On March 26, 2012, the Board supported program funding for expanded early childhood programs at Valley View Elementary. During this same study session, the Board directed Administration to continue planning for an addition at the school to accommodate the program. The proposed addition would include two classrooms, parent education space, bathrooms and storage space. The addition would be approximately 3,780 square feet. Total cost of the project is projected to be \$1,391,178. The District has been given preliminary approval of a grant from the State of Minnesota for \$695,589. In order to receive the grant, the Board must commit \$695,589 of matching funds towards the project. Approval of this resolution (by July 1) will fulfill this requirement. At the June 18 study session, the Board received a presentation on Early Childhood planning.

Joint Powers
Agreement with
MnSCU/NCC

Tim Culver moved, Arlene Bush seconded, that the School Board of Independent School District 271 approves the Joint Power Agreement between the Board of Trustees of the Minnesota State Colleges and Universities on behalf of Normandale Community College and Independent School District 271. The Joint Powers Agreement is effective from July 1, 2012 through June 30, 2014. Motion carried unanimously.

Metro South Adult Basic Education (MSABE) and Normandale Community College will work collaboratively to provide adults with educational opportunities to acquire and improve their literacy skills. Classroom and office space will be provided by Normandale Community College and instructional staff will be provided by MSABE.

Closed Session Report

Chair Melissa Halvorson Wiklund reported the Closed Session of the Board held June 18th was for the purpose of Superintendent evaluation.

VII. BOARD COMMITTEE
REPORTS

Arlene Bush attended meetings of the Music Committee and the Education Foundation of Bloomington. Tim Culver reported on Association of Metropolitan School Districts (AMSD) activities and plans.

VIII. SUPERINTENDENT'S
REPORT

Superintendent Les Fujitake reviewed upcoming Board activities. Two new administrators begin next week—Chris Lennox, Assistant Superintendent and Dr. Dave Heistad, Executive Director of Research, Evaluation and Assessment. District offices are closed July 4 in observance of Independence Day. The District's new website has been launched successfully. The website transition was prompted by the fact that the previous company that owned and supported the program for the website no longer supports the program.

In May, the National Governor's Association selected Minnesota as one of four states to participate in a policy academy on effective school funding. Superintendent Fujitake is one of four superintendents invited to serve on the Commissioner of Education's Working Group on School Funding. The group is comprised of thirty members which includes legislators, business and education representatives. The working group is organized by the MDE as advisory to the Commissioner of Education, the Minnesota Department of Education (MDE) and the Governor on possible funding reform for the State. Work of the group is targeted to be completed by September, in preparation for the policy academy.

IX. OTHER

Dick Bergstrom and Nelly Korman highlighted the SHAPE graduation on June 14. Superintendent Fujitake shared that Director Korman was the guest speaker and she did a great job. He indicated that Board members will be invited to have a larger role in next year's ceremony.

X. ADJOURNMENT

There being no further business to come before the School Board, Maureen Bartolotta moved, Dick Bergstrom seconded, to adjourn the meeting. Motion carried unanimously. The meeting was adjourned at 7:53 p.m.

Tim Culver, Clerk