

**MINUTES OF THE REGULAR MEETING OF THE SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT 271
Bloomington, Minnesota**

September 28, 2015

- I. ROLL CALL Pursuant to due call and notice thereof, and there being a quorum present, the School Board of Independent School District 271, was called to order by Chair Maureen Bartolotta at 7:00 p.m. on September 28, 2015, in the Arlene Bush Board Room at the Educational Services Center, 1350 West 106th Street, Bloomington, Minnesota.
- Members Present Maureen Bartolotta, Chair; Ric Oliva, Vice Chair; Nelly Korman, Clerk; Tom Bennett, Treasurer; Dick Bergstrom, Jim Sorum and Dawn Steigauf.
- Administration Present Les Fujitake, Eric Melbye, Rod Zivkovich, Mary Burroughs, Andy Kubas, and Jennifer McIntryre.
- Attorney Present David Holman.
- II. PLEDGE OF ALLEGIANCE Recited.
- III. APPROVAL OF THE AGENDA Ric Oliva moved, Tom Bennett seconded, approval of the agenda. Motion carried unanimously.
- IV. RECOGNITION OF STUDENTS/ STAFF/PUBLIC None.
- V. PART A
1. *Board Business*
Minutes
- Personnel Items
- a. Minutes of the Regular Meeting of the School Board on August 24, 2015.
- b. Licensed Personnel: Leave of Absence, Resignations, Employments, Changes of Status. Administrative Personnel: Resignation, Employment. Independent Personnel: Employment, Changes of Status. Classified Personnel: Termination, Retirement, Resignations, Employments, Changes of Status, Rescission of Clerical Reductions in Force, Rescission of Paraprofessional Reductions in Force.
2. *Field Trip Approval* RESOLVED, that the School Board of Independent School District 271 approves field trips per the attached list (on file).
3. *Grants*
Arts Learning
Hillcrest
- RESOLVED, that the School Board of Independent School District 271 accepts the grant of \$48,006.00 and authorizes the Chair and the Clerk of the School Board to sign the State of Minnesota Grant Contract administered by the Minnesota State Arts Board to be used for Arts Learning at Hillcrest Community School. The effective dates of the grant are September 1, 2015 through August 31, 2016.

4. *Contracts/Agreements*

- Insurance Renewals a. RESOLVED, that the School Board of Independent School District 271, for the period October 1, 2015, through September 30, 2016, renews the District's insurance: Commercial Property and Casualty Insurance policies with WRM America Insurance Company—annual premium of \$339,992. Educators Errors and Omissions and Employment Practices Liability policy with Darwin National Assurance Company—annual premium of \$44,817. Equipment Breakdown Coverage with Travelers Property Casualty Company—annual premium of \$11,094. Employee Fidelity Coverage with National Union Fire Insurance Company—annual premium of \$12,325. Storage Tank Impairment Liability policy with Admiral Insurance Company—annual premium of \$10,153. Identity Fraud Expense Coverage with Travelers Casualty and Surety Company of America—annual premium of \$5,731. International Travel Coverage with ACE American Insurance Company—annual premium of \$3,250.
- Solar Garden Agreement Amendment b. RESOLVED, that the School Board of Independent School District 271 approves a first amendment to the agreement with Sun Edison for the purpose of participating in a solar energy program, which results in a discount on Xcel Energy billings. This amendment modifies the original agreement with a revised start date and payment schedule. The first year projected savings are \$124,000 (CY 2016). Projected savings over 25 years is \$12,000,000 to \$13,000,000.
- MnSCU/Hennepin Technical College c. RESOLVED, that the School Board of Independent School District 271 approves the renewal of three Occupancy Agreements between the Board of Trustees of the Minnesota State Colleges and Universities on behalf of Hennepin Technical College and Independent School District 271. The Occupancy Agreements are effective from August 17 through December 17, 2015.
- Hennepin County Research Agreement Addendum d. RESOLVED, that the School Board of Independent School District 271 approves an addendum to the research agreement with Hennepin County, which was approved by the School Board on August 10, 2015.
- City/HELPME GROW e. RESOLVED, that the School Board of Independent School District 271 approves a contract with the City of Bloomington HELP ME GROW: South Hennepin Central Referral Services to assist in planning interagency services for children with disabilities under age five and their families. This agreement will be in effect July 1, 2015 through August 31, 2016. Bloomington Schools agrees to pay the City of Bloomington Department of Health \$449,915 for Central Referral Services, Speech Language Pathology Services and interpreter services to carry out the legislative mandate Minnesota Statutes, Section 125A.30.
- City/Homework Connection f. RESOLVED, that the School Board of Independent School District 271 approves the agreement between the City of Bloomington and Independent School District 271 for the Volunteer Connection/Homework Connection program. The term of this agreement is October 1, 2015, through August 31, 2016.

5. *Finance*

- Appointment of Election Judges a. RESOLVED, that the School Board of Independent School District 271 confirms the appointment of election judges for the School Board Directors election on November 3, 2015.

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| Donations | b. RESOLVED, that the School Board of Independent School District 271 accepts donations, as indicated in the background, in the amount of \$5,783.20. |
| Finance Reports | c. Statement of Revenues and Statement of Expenditures for the months of July-August 2015. |
| Receipts/ &
Disbursements | d. Receipts and Disbursements as submitted for the month of August 2015. |

Tom Bennett moved, Dick Bergstrom seconded, to approve Part A Items in accordance with all of the written material submitted to the School Board. Motion carried unanimously.

VI. PART B
Property Tax Levy
Certification
Proposed 2015
Payable 2016

Dick Bergstrom moved, Tom Bennett seconded, that the School Board of Independent School District 271 approves the property tax levy for the proposed 2015 payable 2016 levy of \$50,215,646.

BE IT FURTHER RESOLVED, that in the event of any changes to levy amounts by the Minnesota Department of Education, it is the intent of the School Board of Independent School District 271 to levy the appropriate amount as allowed by law. The state requires that districts use the term "Maximum" on the certification sheet to allow these corrections to the levy.

Motion carried unanimously.

The 2015 payable 2016 levy is proposed at a 1.3% increase over the 2014 pay 2015 levy. As stated in the capital projects referendum, non-operational preliminary levy amounts will be held flat through Pay 2017. Annually, the School Board is required to certify a preliminary levy. The District is required to submit this certified preliminary levy information to the County by September 30, 2015. This certified preliminary levy information will be used by the County to generate property tax notices that show parcel specific tax impact for each taxpayer in our District for the coming year. These notices will be mailed in November 2015. The final levy will be certified by the School Board on December 14, 2015. There will be time for citizen public comment on the levy. This final certified levy information will be used by the County to calculate actual property taxes payable in 2016.

Income Contract
NCC Concurrent
Enrollment/KHS

Ric Oliva moved, Dawn Steigauf seconded, that the School Board of Independent School District 271 approves an Income Contract between the Board of Trustees of the Minnesota State Colleges and Universities on behalf of Normandale Community College and Independent School District 271 for Kennedy High School for the High School Concurrent Enrollment Program, effective for the 2015-2016 school year. Motion carried unanimously.

The Minnesota Department of Education identified Kennedy High School as one of the high schools eligible for the early college initiative program. One of the opportunities that has been afforded them is to create concurrent enrollment courses with Normandale Community College.

The income contract included here for approval includes four concurrent enrollment classes: Modern Literature, College Algebra & Probability, Pre-Calculus and Guitar I. Student tuition for this program is financed in the same manner as PSEO/College in the Schools. Kennedy High School Assistant Principal Kris Krenz provided an overview of this program whereby students can earn college credit during high school. Students take classes at Kennedy and staff teaching the classes have met certain standards in order to qualify for teaching concurrent enrollment. Ms. Krenz responded to questions by School Board members regarding College in the Schools and Advanced Placement classes and how they differ from Concurrent Enrollment classes.

Standard Income Contract for Community Services (WESL)

Dick Bergstrom moved, Nelly Korman seconded, that the School Board of Independent School District 271 approves a standard income contract that can be used by Metro South Adult Basic Education (MSABE) for contracts with businesses or organizations requesting Workplace English as a Second Language (WESL) services. Be it further resolved, that the Adult Education Director and the Executive Director of Community Services be authorized as co-signers to execute such contracts when the payment due to the District is under \$5,000. Motion carried unanimously.

Given that WESL services to businesses are potential profit areas for MSABE, it is imperative that we develop a more efficient and timely process for responding to requests with a contract for service. A pre-approved standard income contract will allow MSABE to respond to clients in a consistent manner and within the guidelines established by the School Board and its legal advisory, without the delay of submitting each separate contract for review to the District's legal counsel, insurance carrier and the School Board. Income contracts identify the services that will be provided to the client and the fee the client is being charged for the provision of services. The District's Executive Director of Finance and Support Services supports this process. Community Services will provide the School Board with a quarterly status report of the businesses served and the income generated. The efficiency and effectiveness of the proposed process will be reviewed by Community Services administration on an annual basis.

Closed Session Report

The School Board, Superintendent and members of Cabinet, along with District's legal counsel, met in Closed Session on Monday, August 24, for the purpose of discussing negotiation parameters. No School Board action was taken or required.

VII. BOARD MEMBER REPORTS

School Board members reported on meetings and activities they attended.

Dick Bergstrom attended several school open houses in District 917, greeted Olson Middle School students and parents on the first day of school, attended a Poplar Bridge PTSA meeting and had lunch with second grade students at Normandale Hills elementary. He expressed appreciation to all of the volunteers in the District and encouraged people to contact school principals if they wish to volunteer.

Jim Sorum reported on the Community Financial Advisory Council (CFAC) meeting. Discussion included affirming the current fund balance policy, Right Sizing the Budget II, need to increase revenue, when Mall of America would be on the tax roll, and referendum. CFAC members also talked about programs in the District, which is serving high school students through STRIVE and the College and Career Academy. Mr. Sorum attended the Oak Grove Middle School PTSA meeting; he gave an update on school safety improvements. Mr. Sorum indicated that a meeting of the Superintendent Evaluation Committee will be called some time in October; MSBA is sponsoring a workshop on this topic and he plans to attend. He highlighted the opportunity for Board members to attend the Bloomington Athletics Hall of Fame Banquet that is being held on October 1 honoring many people involved in both school and community athletics. Tom Bennett attended the Labor Management Committee meeting reporting that Mary Burroughs and Brad Parker were elected to be committee co-chairs, and there was discussion of the District Wellness Committee and its activities. He attended the AMSD meeting at which Dr. Bill Morris of Morris-Leatherman Company reported on a community survey they conducted—The Rationale Majority on Public Education. A couple of highlights from that metro area survey indicates that 53% of the respondents believe we are on the right track, 56% support automatic renewals of existing school referenda, 71% want high school testing but they also want less testing. A question came up about military support and having ROTC programs in schools, 59% said yes. The District's School Calendar Committee is having its first meeting on September 30. Dawn Steiguaf attended the PTSA Council Leadership Academy and the first monthly meeting for the new school year, which included a presentation on Personal Growth Plans and discussion of payment for volunteer background checks. The PTSA Council is sponsoring a School Board candidate forum on October 5 at 7 p.m. The Bloomington Richfield Community Education Services Advisory Committee (CESAC) met; Washburn Principal Andrew Wilkins gave an Early Learning services update. Mr. Wilkins has been approved as a CESAC member. Ms. Steigauf reported on a meeting of the Board's Community Engagement Committee—topics included a review of the joint meeting with City Council, a calendar update, and the upcoming Board retreat. She highlighted an Minnesota Department of Education presentation that included an update on positive behavior interventions state wide; one-third of Minnesota schools have staff who have had PBIS training. Schools having PBIS services are correlating to schools reaching Celebration School designations. She also took part in a metro PBIS tour. Washburn Elementary was selected as part of the tour. Nelly Korman attended a meeting of the AMSD Legislative Committee as they begin to develop a platform for the 2016 legislative session. Ms. Korman suggested that due to this year's short legislative session that the School Board start talking about its platform in November or December so a forum with Bloomington legislators can be held in January or February. It appears the legislative session will continue addressing early childhood but not focus on education.

Maureen Bartolotta attended quarterly Board of Director meetings of Companies to Classrooms and the Education Foundation of Bloomington. She also attended the MSBA Advocacy Tour (formerly known as Fall Area Meetings), which included attendance by several local legislators. The legislators encouraged School Board members to plan meeting early with their local legislators due to the short session (10 weeks). Ms. Bartolotta indicated that she and other School Board members attended Athletic Hall of Fame events for both high schools.

VIII. SUPERINTENDENT'S REPORT

Superintendent Fujitake reported on District activities. Dick Bergstrom moved, Tom Bennett seconded to establish meeting dates for the School Board with its Youth Advisory Council as follows:

October 26, 2015 – High School Representatives

November 9, 2015 – Middle School Representatives

February 8, 2016 – High School Representatives

March 14, 2016 – Middle School Representatives

April 11, 2016 – High School & Middle School Representatives

Meetings are held in the Oak Grove Middle School Media Center 5:30-6:30 p.m. Motion carried unanimously.

Dick Bergstrom moved, Tom Bennett seconded, to establish a School Board retreat on Saturday, October 3, at 8:00 a.m. to noon at the Bloomington Convention and Visitor Bureau. Topics will include vision, curriculum, and instruction. Motion carried unanimously.

Dick Bergstrom moved, Dawn Steigauf seconded to establish the Annual Public Meeting, fulfilling the requirement for the World's Best Work Force legislation, on December 14, 2015; it will be part of the regularly scheduled meeting of the School Board, which begins at 7 p.m. Motion carried unanimously.

The purpose of the Annual Public Meeting is to review student achievement goals, local assessment outcomes; plans, strategies, and practices for improving curriculum and instruction and cultural competency; and to review district success in realizing the previously adopted student achievement goals and related benchmarks and the improvement plans leading to the world's best workforce.

Tom Bennett moved, Dick Bergstrom seconded, to cancel the December 28 Meeting and Study Session, which falls during winter break. Motion carried unanimously.

December 14 will be the only School Board session in December.

IX. OTHER

None.

X. ADJOURNMENT

There being no further business to come before the School Board, the meeting was adjourned at 7:50 p.m. A study session followed the meeting.

Nelly Korman, Clerk